



**PARTNERSHIP AGREEMENT BETWEEN ST FRIDESWIDES CHURCH AND  
BLETCHLEY AND FENNY STRATFORD TOWN COUNCIL  
APRIL 2022 – MARCH 2025**

**1. DEFINITIONS**

- 1.1 The 'Council' shall mean **Bletchley & Fenny Stratford Town Council**
- 1.2 'STFC' shall mean the **St Frideswides Church**.
- 1.3 The 'Services' shall mean those services specified in this agreement (**'the Agreement'**).

**2. BACKGROUND**

- 2.1 The **St Frideswides Church** (STFC) partners with SOFEA to run a Community Larder membership model which people join for a small weekly fee. The model works by SOFEA coordinating surplus food including, ambient, fruit and veg and chilled items from supermarkets and distributing it to local people through the larder. This model reduces food waste, helps people save money and provides sustainable access to healthy food. Membership is open to everyone. In addition, there is discretionary funding available which pays for the membership of individuals and families who need extra short-term support.
- 2.2 **Bletchley & Fenny Stratford Town Council** (BFSTC) has previously contributed to discretionary funding for larder members and provided BFSTC office staff to assist on the days of the Larder as well as assisting with the marketing and promotion.

### 3. PROPOSED PARTNERSHIP AGREEMENT APRIL 2022 – MARCH 2025

#### 3.1 Objects

3.1.1 To provide funding towards a part-time 'Larder Manager' to be employed by **STFC** to run and oversee the Larder operation, co-ordinate volunteers and work towards financial sustainability of the project.

3.1.2 To provide funding towards discretionary memberships that will support individuals and families in the local area

#### 3.2 Funding

Both parties agree to work for three years to secure additional resources for this project. This will include:

- A direct funding contribution from Bletchley and Fenny Stratford Town Council per annum for each of the years 2022-2023, 2023-2024 and 2024-2025.
- Funding from **STFC** to the sum of £6,140 for each of the years 2022-2023, 2023-2024 and 2024-2025.

#### 3.3 Schedule of Payments from BFSTC

Year 1 - 2022-2023 - £13,000 - 1 April 2022

Year 2 - 2023-2024 - £6,500 – 1 April 2023

Year 3 - 2024-2025 - £6,500 – 1 April 2024

In years 2 and 3 the Town Council will consider increasing the funding of £6,500 subject to regular evidence demonstrating how the funding is being used to meet needs of residents in the area. Evidence should include reports on the annual accounts of **STFC**, membership figures including growth and churn rates and discretionary fund usage.

*For and on behalf of St Frideswides Church:*

Date: .....

Signed: .....

*For and on behalf of Bletchley & Fenny Stratford Town Council:*

Date: .....

Signed: .....